



Safeguarding, Prevent & Child Protection Policy – Group Summary





Version Control

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Version History

Version	Date	Summary of changes
V1	16/02/2022	Summary created
V2	12/01/2023	Updated colleague changes & added 3SC
V3	02/02/2024	Version control page, updates to DSL team and contact numbers, links to SharePoint, other colleagues responsibilities

Change Control

Any requests to this document should be sent to abrade@twingroup.org



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Purpose

Twin Group is committed to safeguarding and promoting the welfare, both physical and emotional, of every child, young person, and vulnerable adult both inside and outside of the learning environment. We implement a whole organisational preventative approach to managing safeguarding concerns, ensuring that the wellbeing of children, young people and vulnerable adults is at the forefront of all action taken.

- This policy summary describes the responsibilities of colleagues, children, young people, vulnerable adults, volunteers, delivery partners and subcontractors with the recognition and the prevention of abuse
- It clarifies the actions to take when abuse is suspected or identified
- It provides the relevant contact information for the staff responsible for safeguarding at Twin Group

A full version of our policy can be found on Gateway: [Link](#)

Safeguarding at Twin Group is:

- Protecting colleagues, children, young people, and vulnerable adults from maltreatment.
- Preventing impairment of children's, young people's and vulnerable adults' health or development.
- Ensuring that children, young people, and vulnerable adults are growing up in circumstances consistent with the provision of safe and effective care.
- Promoting the awareness of safeguarding and supporting individuals with how to recognise and respond to concerns and disclosures.

Roles and Responsibilities

Twin Group have a designated safeguarding team to support all functions/provisions of the business:

A **Nominated Board Sponsor**, the board sponsor will be provided with a monthly report for the group to ensure Twin is meeting its statutory and moral duty, they will also support the senior representative for the business by ensuring appropriate resources, policies and procedures are in place.

A **Head of Safeguarding & Prevent Group** who is the senior representative for the group and has overall responsibility for issues related to safeguarding children and vulnerable adults. They will be assisted by other designated colleagues drawn from management and suitably experienced colleagues.

Designated Safeguarding Leads (DSLs) / Designated Liaison Persons (DLPS) have a key responsibility for raising awareness, with colleagues, of issues relating to the welfare of children, young people and vulnerable adults and the promotion of a safe environment for children, young people, and vulnerable adults within their allocated function of the business at Twin.



The Head of Safeguarding and Prevent and DSL/DLPs are responsible for reviewing the safeguarding and prevent policy annually along with any policies linked to the safeguarding policy and processes and procedures that support the embedding and working practices of this policy.

Other colleagues have a responsibility to assist with providing a safe environment for children, young people, and vulnerable adults in which learning takes place, reinforce the importance of online safety and maintain an attitude of *'it could happen here'* where safeguarding is concerned. And to follow Twin's reporting procedures for any concerns/incidents.

Safer Recruitment

Twin follows Safer Recruitment processes when recruiting new colleagues and this includes the requirement to undertake DBS Checks at the appropriate level for the role applied for. Colleagues new to the organisation are required to undertake the relevant Safeguarding and Prevent mandatory online training during their probationary period and then annually as a refresher.

What is abuse and when is a person at risk?

Abuse, including neglect, is a form of maltreatment of a child, young person, or adult at risk (often called a vulnerable adult).

Recognising abuse is not easy, and it is not the responsibility of colleagues, volunteers, delivery partners and contractors to decide whether abuse has taken place or if there is significant risk.

A child, young person or vulnerable adult may be abused or neglected by having harm inflicted upon them or by a person failing to act to prevent harm. They may be abused in a family, in a community setting or, more rarely by a stranger. Abusers come from all walks of life and can be of any age, gender, sexuality, culture, and ethnic group. More detailed information is available in the full version of Twin Groups Safeguarding and Prevent Policy, which is available on request.

The 5 R's:

Twin Group operates a culture of openness and transparency and embeds the principles of 'The 5R's' across all our services and ensure all colleagues, volunteers, hosts, delivery partners and contractors to understand their responsibilities regarding Safeguarding.

- Recognise** - the signs and indications of abuse
- Respond** - as soon as possible
- Record** - everything you have heard, was said or any actions seen
- Report** - ensure you report the concern/incident
- Refer** - to the Designated Safeguarding Lead /Designated Liaison Persons

The Prevent Duty

Prevent is about Safeguarding our children, young people, and vulnerable adults to keep them both safe and within the law. The Prevent Duty is not about preventing children, young people, and vulnerable adults from having political and religious views and concerns but about supporting them to use those concerns or act on them in non-extremist ways.

Twin Group is clear that exploitation and radicalisation should be viewed as a safeguarding concern and that protecting children, young people, and vulnerable adults from the risk of radicalisation is part of the company's safeguarding duty.

Radicalisation refers to the process by which a person comes to support terrorism and forms of extremism leading to terrorism. Children, young people, and vulnerable adults may become susceptible to radicalisation through a range of social, personal and environmental factors - it is known that violent extremists exploit vulnerabilities in individuals to drive a wedge between them and their families and communities. It is vital that colleagues can recognise those vulnerabilities

Extremism is defined by the Government in the Prevent Strategy as:

Vocal or active opposition to British Fundamental values, including democracy, the rule of law, individual liberty and mutual respect and tolerance of different faiths and beliefs. We also include in our definition of extremism calls for the death of members of our armed forces, whether in this country or overseas.

Responding to suspicions of radicalisation and extremism

We are alert to changes in a child, young person or vulnerable adult's behaviour or attitude which could indicate that they need help or protection.

- When any colleague has concerns that a child, young person or vulnerable adult may be at risk of radicalisation or involvement in terrorism, they should speak with the Head of Safeguarding & Prevent or DSL/DLP for investigation and action.

Twin Group's Designated Safeguarding Team:

Function of the business	Role	Name	Tel
National	Senior person Responsible for Safeguarding	Jacqueline Oughton	07739321792
Twin Employment & Training	Designated Safeguarding Lead	Katie Newman	07751 932361
Twin Employment & Training	Deputy Designated Safeguarding Deputy	Juliet Stonehouse	07751 929985
Twin English Centre London	Designated Safeguarding Lead	Idris Kayran	07542 225125
Twin English Centre London	Deputy Designated Safeguarding	Cristina Estevez Hervias	07542 225125
Twin English Centre Eastbourne	Designated Safeguarding Lead	Ellie Ilieva	07517 905496
Twin English Centre Eastbourne	Deputy Designated Safeguarding Lead	Danny Sankey	07517 905496
Twin English Centre Dublin	Designated Liaison Person	Adaleza Morales	+353 (0) 83 417 8393
Twin English Centre Dublin	Deputy Designated Liaison Person	Ana Belen Egitto	+353 (0) 83 432 8888
Accommodation / Work Experience	Designated Safeguarding Lead	Annemarie Graham	07751 933912
Accommodation / Work Experience	Deputy Designated Safeguarding Lead	Pauline Dixon	07751 933912
National Citizens Services	Designated Safeguarding Lead	Vacancy	TBC
National Citizens Services	Deputy Designated Safeguarding Lead	Vacancy	TBC
Summer Centres UK	Designated Safeguarding Lead	Rebecca Deere	07759 837859
Summer Centres ROI	Designated Safeguarding Lead	Rebecca Deere	+353 (0) 89 275 5742
Group Travel	Designated Safeguarding Lead	Patrycja Brzezianska	TBC
Group Travel	Deputy Designated Safeguarding Lead	Debby Sin	TBC
3SC	Designated Safeguarding Lead	Kathryn Jellings	07842 422510
3SC	Deputy Designated Safeguarding Lead	Dave Reily	07842 422517
eTraining	Designated Safeguarding Lead	Sharon Parsons	07442 124055
eTraining	Deputy Designated Safeguarding Lead	Vacancy	07917 551947

Following advice and guidance from the DSL/DLP where it is deemed a safeguarding concern/disclosure, a record of your concerns will be recorded, and further investigations will commence.



All Safeguarding Concern/Disclosure Forms must be sent to the safeguarding@twingroup.org by close of business the same day.

Only discuss your concerns with the persons directly involved where appropriate.

Please see links below to the disclosure/concern forms:

England centres form: [National Safeguarding Concern/Disclosure Form](#)

Ireland centres form if reporting to Tusla: [Child Protection and Welfare Report Form](#)